

**Kelly Creek Neighborhood Association
Board Meeting Minutes
Wednesday, October 21, 2009**

Members present were: President Julie Smith, Vice President Charles Teem, Land Use Chair Carol Rulla, and Secretary Kathi Schneider.

Meeting was called to order at 7 PM by President Julie Smith at her house. A quorum was established. Minutes were submitted by Secretary Kathi Schneider. It was moved by Carol Rulla to accept the minutes of the previous Board meeting held September 1, 2009. Charles Teem seconded the motion. Motion carried.

Reports:

Treasurer's Report:

1. The following receipts were turned in:

| | |
|-----------------------------------|--------------|
| Name Tags (pd by Kathi Schneider) | \$14.95 |
| Stamps (pd by Julie Smith) | 17.60 |
| Envelopes (pd by Carol Rulla) | <u>19.88</u> |
| Total | \$52.43 |
2. Total left in treasury to be used by KCNA was \$49.34. Difference of \$3.09 will be written off by a Board donation.

Land Use Chair: Carol Rulla reported on the training she attended for Friends of Trees. There are several steps that need to be taken for a planting. It is meant to be a community building event. Everyone meets early in the morning, then Friends of Trees assists with the planting, and this is followed by a lunch, which needs to be provided. They do offer advice on trees for the street planting. The cost involved is \$20 per tree.

Old Business:

1. The Annual meeting is scheduled for Wednesday, November 4, 2009. In depth discussion took place regarding the proposed agenda for the upcoming Annual Meeting. Several items were re-arranged to ensure the flow of the meeting.
2. The Bylaws change will be voted on at the Annual meeting, as the first reading was at the October 7, 2009, regular meeting.
3. The Board nominates the following individuals for office during the coming year of the KCNA meeting:

| | |
|----------------|-----------------|
| President | Charles Teem |
| Vice President | Julie Smith |
| Secretary | Kathi Schneider |
| Land Use Chair | Carol Rulla |

4. Carol Rulla announced that Kate Farrington from Friends of Trees will be at the November 4, 2009, Annual meeting. She does not plan on making a presentation but will be available for questions after the meeting. The Tree planting in KCNA is scheduled for March 27th.
5. Since Julie Smith may not be able to attend the Annual Meeting due to her scheduled surgery, Board members divided up the duties she normally performed.

New Business:

1. Discussion amongst Board members regarding the amount of emails between Board members. Suggestions were made as to streamline certain emails and notifications to avoid an overflow of emails.
2. Carol Rulla presented a list of tasks and responsibilities that represent what needs to be done prior to each regular meeting of the KCNA. Kathi Schneider will type up the list and distribute to Board members. After review, each Board member should indicate which tasks they are willing take responsibility for and return the list to Kathi who will make up a master list with the responsible person listed for each task.
3. Calendar Actions and Assignments: Upcoming actions, emails and deadlines were discussed. Due to time restraints, Carol agreed to send the 11/4 meeting info to Outlook (with copy to Kathi Schneider so she could do these in the future), and send approved minutes of 6/16 and 9/1 Board minutes to the City (with copy to Kathi Schneider so she could do in the future). Charles Teem agreed to send out Agenda/Bylaws/Minutes to members and email upcoming agenda to presenters.
4. Future meeting dates were discussed with tentative dates agreed to as follows:
 - Next KCNA Meeting – January 27, 2010.
 - Planning Meeting for Information Fair – February 24, 2010.
 - KNCA Meeting – March 17, 2010.
 - Planning Meeting for Information Fair – April 21, 2010.
 - Information Fair – May 19, 2010.

Carol will be discussing the information fair dates with other neighborhood associations and provide feedback to the Board. Also, Julie will be checking with the school to determine the availability.

5. Carol also presented a copy of a Letter to the Editor written by grateful neighbors praising Doug Henderson for picking up trash along Powell Valley Road.

With no further business, meeting was adjourned at 9:50 PM.

Minutes submitted by Kathi Schneider, KNCA Secretary